

New Albany School District
301 Hwy 15 N.
New Albany, MS 38652

Notice to Bidders

The Board of Trustees of the New Albany School District will accept sealed bids for the sale of 2,155 iPad's and 178 Macbook Air's. These devices will be located at 301 Hwy 15 N. New Albany, MS 38652. However, they are still currently being used by students and teachers throughout the district. All bids must be submitted to the Office of the Superintendent by **October 29, 2020 at 10AM**. Bids may be mailed to Robert Garrett, Director of Technology and Innovation, New Albany School District, 301 Hwy 15 N. New Albany, MS 38652. Each bidder will be required to comply with the specifications listed below. If you have questions regarding the bid specifications, you may call Robert Garrett, Director of Technology, at 662-316-7895 or email at rgarrett@nasd.ms.

This properly executed proposal and bid forms must be returned in a sealed envelope with "Bid for iPads 10/29/20" written on the exterior.

Specifications of devices being sold:

- 2,100
iPad 5th Generation (Wi-Fi)
32 GB
- 55
iPad 6th Generation (Wi-Fi)
32GB
- 178
MacBook Air (13-inch Early 2015)
Processor Speed:1.80 GHz
8GB Ram
1 processor
2 cores
Storage: **Drive Capacity:**121.33 GB, **Model:**APPLE SSD SM0128G

- No Charging cables or blocks will be included for the iPads in the sale.
- Chargers for all the laptops **WILL** be included.

If Serial numbers are needed, please contact Robert Garrett by email at rgarrett@nasd.ms

Computers, Chargers, and iPads were used by students and teachers for 2.8 years in the New Albany School District. All bidders must comply with the "white glove services" listed below:

1. Bidder must provide appropriate packing material specifically designed for equipment to be picked up.
2. Bidder must perform on-site pick up services with full time badged employees including packing all devices in specialized packaging, palletizing boxes of equipment, shrink wrapping and loading pallets in trucks provided by bidder.
3. Bidder must provide forecasted residual value for new equipment being purchased by the district to assist in future refresh planning.
4. Bidder must erase machines and certificate must be provided once erased (necessary passwords will be provided).
5. Bidder is responsible for the removal of all asset tags, labels, cases, stickers, etc. at no additional charge.
6. Bidder will be responsible for grading the condition of the devices once removed from the premises.
7. Bidder must provide grading scale to the school district at the time of the bid. The grading scale must include the price for each device per grade.
8. Bidders must provide references indicating their professionalism from three (3) school districts they have worked with in the past.
9. Bidders must disclose if they have ever filed bankruptcy in the past.
10. Bidder must disclose if they have ever defaulted on a buyback payment to a district in the past.
11. Bidder will pay at least 75% of the bidder's Grade A value for all devices paid at the time of device pick up. No devices will be released to the winning bidder without receipt of this 75% payment on day of device collection.
12. Should devices grade higher than the initial 75% payment, additional funds will be paid to the District within 45 days of device collection.
13. Please provide a price if the devices were to be picked up in November 2020, December 2020, or January 2021.
14. On-site evaluation of devices is not required but will be accommodated if requested by a vendor.
15. If a vendor would like to video conference with the school district to view devices or ask questions, they can email rgarrett@nasd.ms to set up a zoom video conference.

Bidders may physically inspect devices by appointment only at the address 301 Hwy 15 N New Albany, MS 38652.

No bid may be withdrawn after the scheduled closing time for the receipt of the bids for a period of 30 days. The New Albany School District Board of Trustees reserves the right to reject any or all bids and waive informalities. There are no warranties expressed or implied on these computers or ipads. They are sold "as is" and ALL must be purchased in a single lot.

Successful bidder will be given an initial award notification but must wait to pick up the devices until school board approval has been attained. Successful bidder must make payment for the minimum bid by wire transfer or certified check before devices are picked up. All devices and their accessories must be removed from the premises at bidders cost in a timely manner. Grading must be completed within 30 days of pickup.

Successful bidder will be required to provide all packaging and shipping materials, make all shipping arrangements, and pay all shipping costs. All devices will be located on the ground floor of the New Albany School District Central Office at 301 Hwy 15N. New Albany, MS 38652. Large packaging will need to be handled outside in the parking lot. There is no loading dock available.

For any further information please contact Robert Garrett at rgarrett@nasd.ms or call 662-316-7895.

Thanks

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Please visit this link for more information - <https://rb.gy/eao4fi>